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| A 1. | Are torque requirements identified in purchase order, procurement specification, drawing or other document?  | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 2.  | Are torque results documented and traceable to components, materials, areas, etc.? | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 3. | Are torque results/certification required by purchase order or other document readily available for review?  | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 4. | Are the tools/instruments being utilized?  | \_\_\_Yes \_\_\_No \_\_\_N/A |
|   | \* Calibrated | \_\_\_Yes \_\_\_No \_\_\_N/A |
|   | \* Correct range for task  | \_\_\_Yes \_\_\_No \_\_\_N/A |
|   | \* Maintained/stored  | \_\_\_Yes \_\_\_No \_\_\_N/A |
|   | \* Controlled for issue  | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 5 | a. Is a procedure/work instruction readily available for torque requirements? | \_\_\_Yes \_\_\_No \_\_\_N/A |

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|   | b. Record torque procedure/work instruction number and appropriate approval. | \_\_\_Yes \_\_\_No \_\_\_N/A |
|   | c. If available, witness a torque operation on a component. | \_\_\_Yes \_\_\_No \_\_\_N/A |
|   | d. If not available, verify by interview that the operator is familiar with the process and procedure/work instruction.  | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 6.  | Do the procedures/work instructions address torque safety records?  | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 7.  | Are items requiring torque properly marked, sealed, and/or lockwired, etc. when required by specifications, after proper values have been obtained? | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 8.  | Does the procedure/work instruction address the proper use of a torque multiplier wrench? | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 9. | Is a procedure/process invoked that provides periodic Quality Assurance monitoring/oversight of torquing? | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 10.  | Are torque records retained as required by specifications or procurement documents? | \_\_\_Yes \_\_\_No \_\_\_N/A |

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| A 11. | Review and record a sample of data where torque was accomplished to verify the process. Record the following: | \_\_\_Yes \_\_\_No \_\_\_N/A |
|   | \* Torque tool serial numbers | \_\_\_Yes \_\_\_No \_\_\_N/A |
|   | \* Torque values | \_\_\_Yes \_\_\_No \_\_\_N/A |
|   | \* Traceability of purchase order requirements  | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 12. | Do the procedures/work instructions provide for resolving any over torque deficiencies? | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 13. | Do the supplier procedures address special torquing requirements for special materials like non-metallic and bi-metallic?  | \_\_\_Yes \_\_\_No \_\_\_N/A |
| A 14. | Does the torque procedure/work instruction address re-torquing the same item many times? (i.e. After loosening and tightening many times, an item like a self-locking nut, the ability to properly lock will be lost). | \_\_\_Yes \_\_\_No \_\_\_N/A |

Additional Comments/Concerns: