### NAV 20 CUSTOMER CONTRACT/PURCHASE ORDER REVIEW

1. **Is there a procedure for the review of all contracts or orders and does it provide for coordination of the departments (sales, quality, engineering, etc.)?**

   - **Yes**
   - **No**

   **Note:**

   a. **Does the procedure require documentation and retention of contract review records?**

   - **Yes**
   - **No**

   b. **Does contract review include specification/drawing revisions?**

   - **Yes**
   - **No**

   c. **Does contract review identify where pre-production approvals for welding procedures, NDT procedures, first article, etc. are required?**

   - **Yes**
   - **No**
   - **N/A**

   **(1)** **Has the supplier taken action to submit the required documentation?**

   - **Yes**
   - **No**
   - **N/A**

2. **Are contract requirements flowed down to the applicable department and/or sub-tier supplier for inclusion into work instructions, procedures, purchase orders, etc.?**

   - **Yes**
   - **No**

   a. **Review a sample of work instructions, procedures, and purchase orders for applicable contract requirements.**

3. **Are contract amendments reviewed using the contract review process?**

   - **Yes**
   - **No**

   a. **Review a sample of contract amendments to ensure they are correctly transferred to the appropriate work instructions, processes, procedures, and purchase orders.**

4. **Does the supplier have access to the specifications, drawings, coded notes and other contractually invoked documents?**

   - **Yes**
   - **No**
   - **N/A**

5. **Is the supplier aware of the order of precedence of contractually invoked documents?**

   - **Yes**
   - **No**
   - **N/A**

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**Additional concerns/comments:**