



**Product Data Reporting and
Evaluation Program (PDREP)**

**Product Quality Deficiency Report
(PQDR)**

Completing the DD127 Form

**User Guide
01 August 2012**

Table of Contents

FOREWORD	1
INTRODUCTION	2
1 LOGGING ON TO PDREP	3
2 ENTERING INVESTIGATION RESULTS	6
3 SUMMARY	12

FOREWORD

This guide does not replace or amend any Department of Defense (DoD) instructions, regulations, and/or policies. The purpose is to assist users with DD form 1227 only. The PDREP 1227 form is designed to work in concert with existing DoD policy and processes. Proper use of the PDREP application should facilitate compliance with DoD policy.

Refer to the appropriate instructions and manuals for additional information about the functionality available in PDREP.

REFERENCES:

- a. DLAI 4140.55
- b. AR 735-11-2
- c. AFJMAN 23-215
- d. SECNAVINST 4355.18A
- e. DLMS Manuals
- f. NAVSUP P723

INTRODUCTION

This document is intended to guide government investigators in the use of PDREP and specifically in the process of entering Product Quality Deficiency Report (PQDR) investigation results in order to produce a DD form 1227. The actual 1227 form will continue to exist in the original format but the data entry fields have been separated in order to provide investigators with a more comprehensive method of recording investigation results. Please review these instructions carefully before using the new versions of the data entry pages.

Completing DD-1227 application is accessible via the Product Data Reporting and Evaluation Program home page: <https://www.pdrep.csd.disa.mil/>

First time PDREP users will need to submit a User Access request form, available on the NSLC home page. Click on [User Access Request Form](#) to download the form. Follow the directions on the form to submit the request for access to PDREP.

Requests for changes or improvement to any of the PDREP applications or NSLC Detachment Portsmouth home page should be submitted to:

Online in the PDREP Application

If you're already a PDREP User, log on to PDREP: <https://www.pdrep.csd.disa.mil/>

Click on the [Feedback](#) link at the top of the home page. The Customer Service Request (Feedback) form will open. Instructions for completion are located at the top of the form.

Customer Support Desk

Commercial Phone: (207) 438-1690 / DSN 684-1690

FAX: (207) 438-6535, DSN 684-6535

Mailing Address

Naval Sea Logistics Center Portsmouth

Bldg. 153, 2nd Floor

Portsmouth Naval Shipyard

Portsmouth, NH 03804-5000

1 LOGGING ON TO PDREP

- a. Access the PDREP application from the NSLC Detachment Portsmouth's Home page: <https://www.pdrep.csd.disa.mil>.
- b. On the left hand column under PDREP ACCESS click on PDREP Logon.

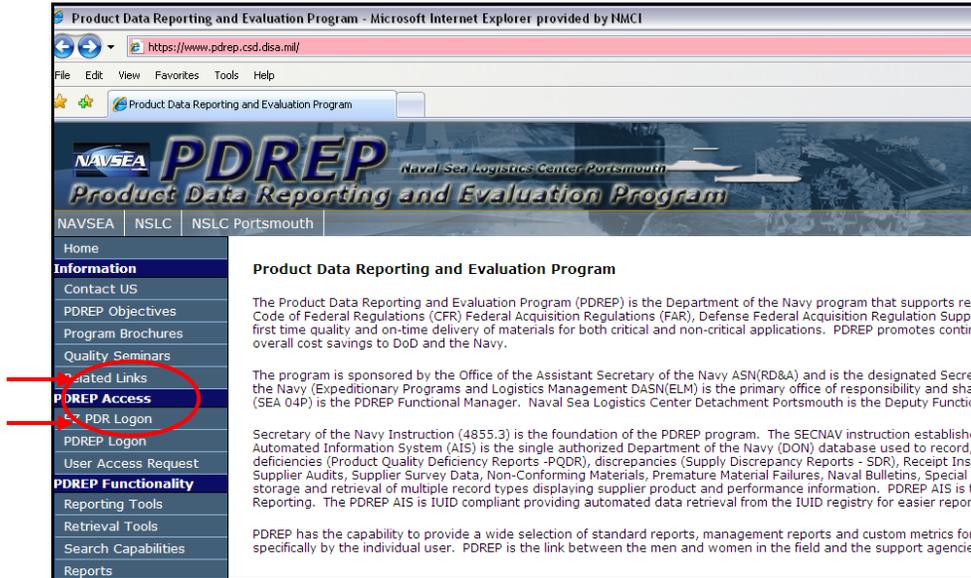


Figure 1.1

- c. The Log-on screen (Figure 1.2) displays.

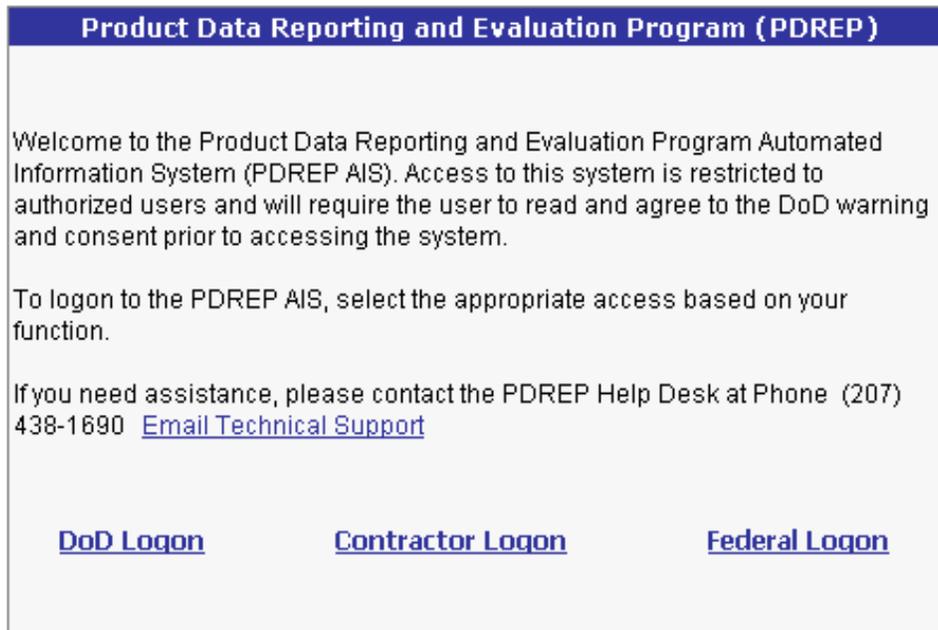


Figure 1.2

- d. DoD personnel possessing Common Access Cards (CAC) should click DoD Logon. The Warning and Consent Banner (Figure 1.3) displays.

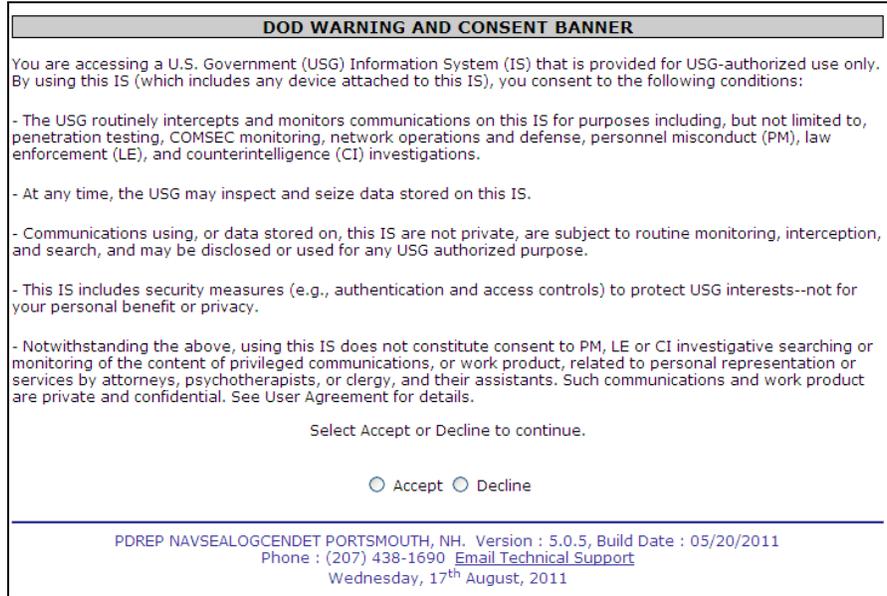


Figure 1.3

- e. Click the Accept button or access will be denied.
- f. The system will then prompt you to verify your identity from your CAC, or other DoD-issued Public Key Infrastructure (PKI) credentials as shown in Figure 1.4

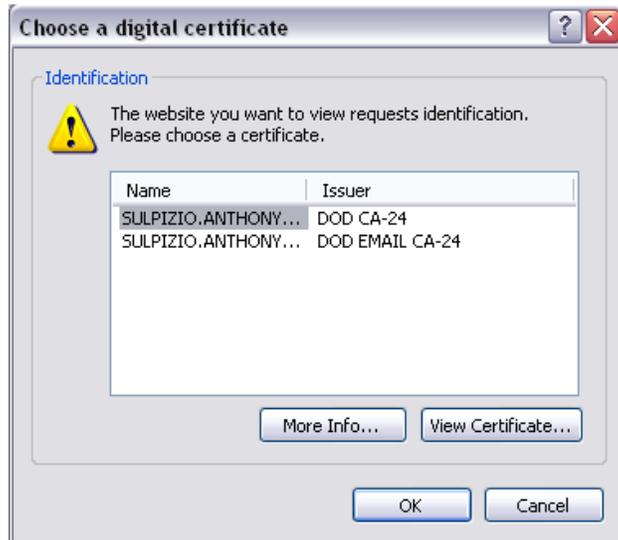


Figure 1.4

- g. If more than one certificate is shown, most users should choose the non e-mail certificate. After selecting the correct certificate, click the OK button to continue logging into the

system. If you have difficulty with a certificate and have more than one available, please try the other certificates before contacting the PDREP Customer Support Desk.

- h. In the PDREP Government Login screen that follows (Figure 1.5), enter your User ID and click the Login button.

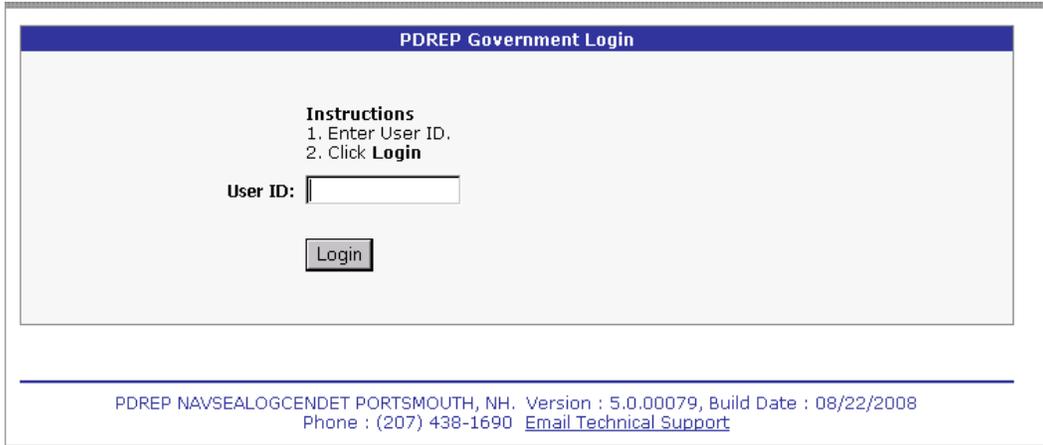


Figure 1.5

- i. After successfully logging in, the PDREP Main Menu (Figure 1.6) will display.

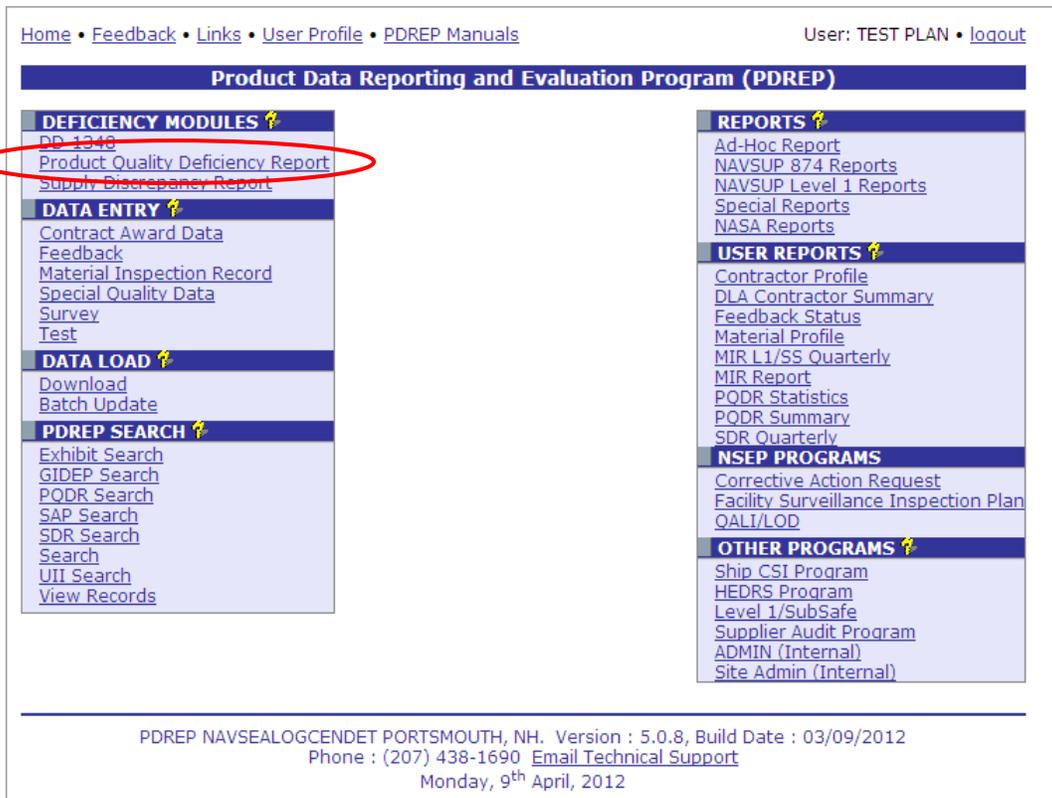


Figure 1.6

2 ENTERING INVESTIGATION RESULTS

- a. To create a new 1227, from the PQDR Support Point Base Page shown below (Figure 2.1) click the “Input 1227 Data” link.
- b. If you want to copy and then edit the results of a previous deficiency report investigation for the same NIIN and contractor then cloning may be appropriate. To clone an existing 1227, from the PQDR Support Point Base Page, click the “Clone 1227 Data” link. Please see the note at the end of this section regarding the cloning process.

Home • Feedback • Links • User Profile • PDREP Manuals		User: TEST PLAN • logout																																																																																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">PQDR Worklist</td> <td style="padding: 2px;">Create New PQDR</td> <td style="padding: 2px;">PQDR Search</td> <td style="padding: 2px;">PQDR Clone</td> <td style="padding: 2px;">PQDR Analysis Tool</td> </tr> </table>			PQDR Worklist	Create New PQDR	PQDR Search	PQDR Clone	PQDR Analysis Tool																																																																															
PQDR Worklist	Create New PQDR	PQDR Search	PQDR Clone	PQDR Analysis Tool																																																																																		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="background-color: #000080; color: white; padding: 2px;">CHOOSE LEVEL</td> </tr> <tr> <td style="padding: 2px;">Originator</td> </tr> <tr> <td style="padding: 2px;">Screening Point</td> </tr> <tr> <td style="padding: 2px;">Action Point</td> </tr> <tr> <td style="padding: 2px;">Support Point</td> </tr> <tr> <td style="background-color: #000080; color: white; padding: 2px;">QUICK VIEWS</td> </tr> <tr> <td style="padding: 2px;">View SF-368 (HTML)</td> </tr> <tr> <td style="padding: 2px;">View SF-368 (PDF)</td> </tr> <tr> <td style="padding: 2px;">View 1227 (HTML)</td> </tr> <tr> <td style="padding: 2px;">View 1227 (PDF)</td> </tr> <tr> <td style="padding: 2px;">View Exhibit Tag</td> </tr> <tr> <td style="padding: 2px;">View Points of Contact History</td> </tr> <tr> <td style="background-color: #000080; color: white; padding: 2px;">ATTACHMENTS</td> </tr> <tr> <td style="padding: 2px;">View/Upload Files (0)</td> </tr> <tr> <td style="background-color: #000080; color: white; padding: 2px;">EXHIBIT TRACKING</td> </tr> <tr> <td style="padding: 2px;">Exhibit Tracking</td> </tr> <tr> <td style="background-color: #000080; color: white; padding: 2px;">USER INFORMATION</td> </tr> <tr> <td style="padding: 2px;">User Profile</td> </tr> </table>	CHOOSE LEVEL	Originator	Screening Point	Action Point	Support Point	QUICK VIEWS	View SF-368 (HTML)	View SF-368 (PDF)	View 1227 (HTML)	View 1227 (PDF)	View Exhibit Tag	View Points of Contact History	ATTACHMENTS	View/Upload Files (0)	EXHIBIT TRACKING	Exhibit Tracking	USER INFORMATION	User Profile	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="background-color: #000080; color: white; padding: 2px; text-align: center;">SUPPORT POINT INVESTIGATION (REPAIR)</td> </tr> <tr> <td style="padding: 2px;"> <table style="width: 100%;"> <tr> <td style="width: 50%;">RCN: TPLAN0-10-6218</td> <td style="width: 50%;">NSN: 9999</td> </tr> <tr> <td>Category: CATEGORY II</td> <td>Status: ACTIVE</td> </tr> <tr> <td colspan="2">Location of PQDR: SUPPORT POINT FROM ACTION POINT</td> </tr> <tr> <td colspan="2">[SUPPORT PT CASE #]: TPLAN020118888</td> </tr> <tr> <td colspan="2">Support Point (Repair Facility) Editable Fields</td> </tr> <tr> <td colspan="2">REPAIR FACILITY REQUIREMENTS:</td> </tr> <tr> <td colspan="2">1. Repair Facility user use applicable fields on the 1227 to enter investigation data</td> </tr> <tr> <td colspan="2">2. Complete investigation codes</td> </tr> <tr> <td colspan="2">3. When investigation is complete, send Final Reply to Action Point</td> </tr> <tr> <td colspan="2">View/Edit DR Data</td> </tr> <tr> <td colspan="2">View Exhibit Details</td> </tr> <tr> <td colspan="2">Input 1227 Data</td> </tr> <tr> <td colspan="2">Clone 1227 Data</td> </tr> <tr> <td colspan="2">Repair Facility Data (Defect Codes)</td> </tr> <tr> <td colspan="2">Edit Mandatory Origination Data</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">View/Add Notes or Reference Briefs</td> </tr> <tr> <td colspan="2">Add Additional Information</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">Correspondence</td> </tr> <tr> <td colspan="2">Choose an option when you have completed entering in your data PQDR is released to Action Point by sending a Final Reply Letter.</td> </tr> <tr> <td colspan="2">Support Point Letters</td> </tr> <tr> <td colspan="2">Send Final Reply to Action Point</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">Release PQDR</td> </tr> <tr> <td colspan="2">Redirect to another Repair Facility</td> </tr> <tr> <td colspan="2">Incorrect Recipient Activity - Return to Action Point</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">Send Message To</td> </tr> <tr> <td colspan="2">Originator Screening Action Other</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">Session Tracking: TPLAN0107329 TPLAN0106218</td> </tr> </table> </td> </tr> </table> <hr/> <p style="text-align: center; font-size: small;"> PDREP NAVSEALOGCENDET PORTSMOUTH, NH. Version : 5.0.8, Build Date : 03/09/2012 Phone : (207) 438-1690 Email Technical Support Friday, 20th April, 2012 </p>		SUPPORT POINT INVESTIGATION (REPAIR)	<table style="width: 100%;"> <tr> <td style="width: 50%;">RCN: TPLAN0-10-6218</td> <td style="width: 50%;">NSN: 9999</td> </tr> <tr> <td>Category: CATEGORY II</td> <td>Status: ACTIVE</td> </tr> <tr> <td colspan="2">Location of PQDR: SUPPORT POINT FROM ACTION POINT</td> </tr> <tr> <td colspan="2">[SUPPORT PT CASE #]: TPLAN020118888</td> </tr> <tr> <td colspan="2">Support Point (Repair Facility) Editable Fields</td> </tr> <tr> <td colspan="2">REPAIR FACILITY REQUIREMENTS:</td> </tr> <tr> <td colspan="2">1. Repair Facility user use applicable fields on the 1227 to enter investigation data</td> </tr> <tr> <td colspan="2">2. Complete investigation codes</td> </tr> <tr> <td colspan="2">3. When investigation is complete, send Final Reply to Action Point</td> </tr> <tr> <td colspan="2">View/Edit DR Data</td> </tr> <tr> <td colspan="2">View Exhibit Details</td> </tr> <tr> <td colspan="2">Input 1227 Data</td> </tr> <tr> <td colspan="2">Clone 1227 Data</td> </tr> <tr> <td colspan="2">Repair Facility Data (Defect Codes)</td> </tr> <tr> <td colspan="2">Edit Mandatory Origination Data</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">View/Add Notes or Reference Briefs</td> </tr> <tr> <td colspan="2">Add Additional Information</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">Correspondence</td> </tr> <tr> <td colspan="2">Choose an option when you have completed entering in your data PQDR is released to Action Point by sending a Final Reply Letter.</td> </tr> <tr> <td colspan="2">Support Point Letters</td> </tr> <tr> <td colspan="2">Send Final Reply to Action Point</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">Release PQDR</td> </tr> <tr> <td colspan="2">Redirect to another Repair Facility</td> </tr> <tr> <td colspan="2">Incorrect Recipient Activity - Return to Action Point</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">Send Message To</td> </tr> <tr> <td colspan="2">Originator Screening Action Other</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">Session Tracking: TPLAN0107329 TPLAN0106218</td> </tr> </table>	RCN: TPLAN0-10-6218	NSN: 9999	Category: CATEGORY II	Status: ACTIVE	Location of PQDR: SUPPORT POINT FROM ACTION POINT		[SUPPORT PT CASE #]: TPLAN020118888		Support Point (Repair Facility) Editable Fields		REPAIR FACILITY REQUIREMENTS:		1. Repair Facility user use applicable fields on the 1227 to enter investigation data		2. Complete investigation codes		3. When investigation is complete, send Final Reply to Action Point		View/Edit DR Data		View Exhibit Details		Input 1227 Data		Clone 1227 Data		Repair Facility Data (Defect Codes)		Edit Mandatory Origination Data		 		View/Add Notes or Reference Briefs		Add Additional Information		 		Correspondence		Choose an option when you have completed entering in your data PQDR is released to Action Point by sending a Final Reply Letter.		Support Point Letters		Send Final Reply to Action Point		 		Release PQDR		Redirect to another Repair Facility		Incorrect Recipient Activity - Return to Action Point		 		Send Message To		Originator Screening Action Other		 		Session Tracking: TPLAN0107329 TPLAN0106218	
CHOOSE LEVEL																																																																																						
Originator																																																																																						
Screening Point																																																																																						
Action Point																																																																																						
Support Point																																																																																						
QUICK VIEWS																																																																																						
View SF-368 (HTML)																																																																																						
View SF-368 (PDF)																																																																																						
View 1227 (HTML)																																																																																						
View 1227 (PDF)																																																																																						
View Exhibit Tag																																																																																						
View Points of Contact History																																																																																						
ATTACHMENTS																																																																																						
View/Upload Files (0)																																																																																						
EXHIBIT TRACKING																																																																																						
Exhibit Tracking																																																																																						
USER INFORMATION																																																																																						
User Profile																																																																																						
SUPPORT POINT INVESTIGATION (REPAIR)																																																																																						
<table style="width: 100%;"> <tr> <td style="width: 50%;">RCN: TPLAN0-10-6218</td> <td style="width: 50%;">NSN: 9999</td> </tr> <tr> <td>Category: CATEGORY II</td> <td>Status: ACTIVE</td> </tr> <tr> <td colspan="2">Location of PQDR: SUPPORT POINT FROM ACTION POINT</td> </tr> <tr> <td colspan="2">[SUPPORT PT CASE #]: TPLAN020118888</td> </tr> <tr> <td colspan="2">Support Point (Repair Facility) Editable Fields</td> </tr> <tr> <td colspan="2">REPAIR FACILITY REQUIREMENTS:</td> </tr> <tr> <td colspan="2">1. Repair Facility user use applicable fields on the 1227 to enter investigation data</td> </tr> <tr> <td colspan="2">2. Complete investigation codes</td> </tr> <tr> <td colspan="2">3. When investigation is complete, send Final Reply to Action Point</td> </tr> <tr> <td colspan="2">View/Edit DR Data</td> </tr> <tr> <td colspan="2">View Exhibit Details</td> </tr> <tr> <td colspan="2">Input 1227 Data</td> </tr> <tr> <td colspan="2">Clone 1227 Data</td> </tr> <tr> <td colspan="2">Repair Facility Data (Defect Codes)</td> </tr> <tr> <td colspan="2">Edit Mandatory Origination Data</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">View/Add Notes or Reference Briefs</td> </tr> <tr> <td colspan="2">Add Additional Information</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">Correspondence</td> </tr> <tr> <td colspan="2">Choose an option when you have completed entering in your data PQDR is released to Action Point by sending a Final Reply Letter.</td> </tr> <tr> <td colspan="2">Support Point Letters</td> </tr> <tr> <td colspan="2">Send Final Reply to Action Point</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">Release PQDR</td> </tr> <tr> <td colspan="2">Redirect to another Repair Facility</td> </tr> <tr> <td colspan="2">Incorrect Recipient Activity - Return to Action Point</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">Send Message To</td> </tr> <tr> <td colspan="2">Originator Screening Action Other</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">Session Tracking: TPLAN0107329 TPLAN0106218</td> </tr> </table>	RCN: TPLAN0-10-6218	NSN: 9999	Category: CATEGORY II	Status: ACTIVE	Location of PQDR: SUPPORT POINT FROM ACTION POINT		[SUPPORT PT CASE #]: TPLAN020118888		Support Point (Repair Facility) Editable Fields		REPAIR FACILITY REQUIREMENTS:		1. Repair Facility user use applicable fields on the 1227 to enter investigation data		2. Complete investigation codes		3. When investigation is complete, send Final Reply to Action Point		View/Edit DR Data		View Exhibit Details		Input 1227 Data		Clone 1227 Data		Repair Facility Data (Defect Codes)		Edit Mandatory Origination Data		 		View/Add Notes or Reference Briefs		Add Additional Information		 		Correspondence		Choose an option when you have completed entering in your data PQDR is released to Action Point by sending a Final Reply Letter.		Support Point Letters		Send Final Reply to Action Point		 		Release PQDR		Redirect to another Repair Facility		Incorrect Recipient Activity - Return to Action Point		 		Send Message To		Originator Screening Action Other		 		Session Tracking: TPLAN0107329 TPLAN0106218																							
RCN: TPLAN0-10-6218	NSN: 9999																																																																																					
Category: CATEGORY II	Status: ACTIVE																																																																																					
Location of PQDR: SUPPORT POINT FROM ACTION POINT																																																																																						
[SUPPORT PT CASE #]: TPLAN020118888																																																																																						
Support Point (Repair Facility) Editable Fields																																																																																						
REPAIR FACILITY REQUIREMENTS:																																																																																						
1. Repair Facility user use applicable fields on the 1227 to enter investigation data																																																																																						
2. Complete investigation codes																																																																																						
3. When investigation is complete, send Final Reply to Action Point																																																																																						
View/Edit DR Data																																																																																						
View Exhibit Details																																																																																						
Input 1227 Data																																																																																						
Clone 1227 Data																																																																																						
Repair Facility Data (Defect Codes)																																																																																						
Edit Mandatory Origination Data																																																																																						
View/Add Notes or Reference Briefs																																																																																						
Add Additional Information																																																																																						
Correspondence																																																																																						
Choose an option when you have completed entering in your data PQDR is released to Action Point by sending a Final Reply Letter.																																																																																						
Support Point Letters																																																																																						
Send Final Reply to Action Point																																																																																						
Release PQDR																																																																																						
Redirect to another Repair Facility																																																																																						
Incorrect Recipient Activity - Return to Action Point																																																																																						
Send Message To																																																																																						
Originator Screening Action Other																																																																																						
Session Tracking: TPLAN0107329 TPLAN0106218																																																																																						

Figure 2.1

- c. Blocks 1 through 11 will be completed for you from the current PQDR details as found on the SF368 form. You must complete blocks 12 through 18 as shown below:

The screenshot shows a web form titled "1227 Input". At the top, there are instructions: "1. All narratives are 2000 characters long", "2. To save the record, click **Save**", and "3. To cancel the process, click **Cancel**". Below the instructions is a link for "Clone List" and a note: "(Note: Cloning will overwrite current data with cloned 1227 data)". There are three buttons: "Save", "Save and Exit", and "Cancel".

Below the buttons are three input fields labeled "Prepared By:", "Reviewed By:", and "Approved By:".

Section 12, "Cause of Deficiency", contains three sub-sections, each with a text area and a scroll bar on the right:

- 12. Cause of Deficiency
 - a. Validation of Reported Deficiency:
 - b. Cause of Deficiency:
 - c. Responsibility for Deficiency:

Section 13, "Corrective Action Taken (Contractor)", contains two sub-sections, each with a text area and a scroll bar on the right:

- 13. Corrective Action Taken (Contractor)
 - a. Corrective Action Taken or Planned:
 - b. Preventative Action Taken or Planned:

Figure 2.2

1. Block 12: Cause of Deficiency

- A. Block 12a: Indicate whether the reported deficiency was validated during the investigation. If the contractor was unable to validate the reported deficiency then document the reason why the defect could not be validated.
- B. Block 12b: Document the root cause of the deficiency as identified by the contractor. If the root cause could not be determined then document the reason.
- C. Block 12c: Document who was found to be responsible for the deficiency e.g. the contractor, the government purchasing activity, the end user, etc. If responsibility could not be assigned or determined then document the reason.

2. Block 13: Corrective Action (by Contractor)

- A. Block 13a: Document any corrective action taken or planned by the contractor to address the deficiency under investigation. This should include but not be limited to the contractor’s position with regard to repair or replacement of the deficient item(s), which will also be documented in block 16a.

- B. Block 13b: Document any actions that the contractor either has taken or will take to prevent future occurrences of this same deficiency. This should include the contractor’s actions with regard to items currently in contractor or government inventory or currently in production. Identify those actions taken or planned to prevent or preclude recurrence of the deficiency. This may include changes or adjustments made to the Contractor’s quality assurance program, or special actions taken or planned to assure performance remains adequate and that the same deficiency does not exist in future deliveries.

14. Corrective Action Taken (Government) a. Corrective Action Taken or Planned:	
b. Preventative Action Taken or Planned:	
15. Evaluation:	
16. Contractor Position a. Contractor's Position With Respect to Repair or Replacement:	
b. Final Disposition:	

Figure 2.3

3. Block 14: Corrective Action (by Government)

- A. Block 14a: Document any corrective action taken or planned by the government investigating agency to address the deficiency under investigation. This should include but not be limited to the investigator’s position with regard to repair or replacement of the deficient item(s), which will also be documented in block 16a. Examples might include the recall or return of additional units in government inventory.

- B. Block 14b: Document any actions that the government investigating agency either has taken or will take to prevent future occurrences of this same deficiency. This should include the investigator's actions with regard to items currently in the contractor inventory or currently in production. Examples might include increased government surveillance of the contractor's processes, increased inspection requirements, etc. Identify and verify those actions taken or planned to prevent or preclude recurrence of the deficiency. This may include changes or adjustments made to the Government's quality assurance program, or special actions taken or planned to assure performance remains adequate and that the same deficiency does not exist in future deliveries.

4. Block 15: Evaluation

- A. Block 15: Document the contractor's evaluation of the impact of the reported deficiency on current production. For example, do items currently in production require rework, extra inspection or other action?

5. Block 16: Contractor Position

- A. Block 16a: Document the contractor's position specifically with regard to repair, replacement or other restitution to the government for the item(s) found deficient. Also, indicate the position with respect to repair or replacement of any additional, previously supplied material if found with like deficiencies. Also, indicate the date or estimated date on which the repair or replacement of the reported PQDR exhibits will be completed; and if appropriate, indicate the number of days (from receipt of material) required for repair/replacement of any additional items returned with like deficiencies.
- B. Block 16b: Document the actual or recommended final disposition of the deficient item(s). For example, will the item be returned in working condition to the government?

17. Remarks and/or Recommendations	
a. Previous/Other Shipment Data:	<input type="text"/>
b. Need for Alert Notifications:	<input type="text"/>
c. Credit:	<input type="text"/>
d. Other Remarks as Necessary:	<input type="text"/>
18. Distribution	
a. Comments:	<input type="text"/>
b. Attachments: (Attachment list is added automatically)	NO ATTACHMENTS
Description of Deficiency (For reference only):	SAMPLE DESCRIPTION OF DEFICIENCY NARRATIVE.
	<input type="button" value="Save"/> <input type="button" value="Save and Exit"/> <input type="button" value="Cancel"/>

Figure 2.4

6. Block 17: Remarks:

- A. Block 17a: Document whether potentially deficient quantities of the same item were shipped either previously or subsequent to the shipment in which the deficient item was delivered. In relation to locating and identifying any previously supplied material with like deficiencies, provide destination and shipping dates of other shipments suspected to contain the same deficiency, and provide required disposition/shipping instructions.
- B. Block 17b: Document whether an alert should be sent to the government supply system(s) to alert them to the possibility of additional deficient items. Include

notices or field bulletins regarding wholesale/retail stock screening recommendations, or reason why stock screening actions are not necessary.

- C. Block 17c: Provide specific findings with regard to monetary credit for the deficient item. Provide comments regarding any credit or no credit actions for material and how that credit authorization will be processed (per the Military Standard Billing System).
- D. Block 17d: Provide any other general remarks or comments with regard to the investigation. Include other applicable comments, information, or references (including special program Material Identification Code marking - MIC) as necessary.

7. Block 18: Distribution

- A. Block 18a: Document any comments that you would like to provide regarding distribution of the investigation results or of the supporting documents attached to the PQDR. The list of attachments is provided automatically in 18b.

Note on Cloning Past 1227 Forms: (See Cloning DD 1227 User Guide)

The past versions of the 1227 input system had fewer data entry elements than the current version. When cloning a 1227 completed before the new data entry fields were available, the information will be mapped as follows:

Old Version	New Version
Block 12	Block 12B
Block 13	Block 13A
Block 14	Block 14A
Block 15	Block 15 (no change)
Block 16	Block 16A
Block 17	Block 17D
Block 18A	Block 18A (no change)

If cloning an older 1227 report then you should review the results and separate them into the specific elements provided in the new form.

3 SUMMARY

This concludes the instructions for completing the DD 1227 form in the latest version of PDREP. For instructions on other PDREP processes please consult the other documents provided in this series. The PDREP Customer Support desk is available to answer additional questions or to assist in data changes or exception processing and can be contacted as follows:

E-Mail:	webptsmh@navy.mil
Commercial:	(207) 438-1690
DSN:	684-1690
Fax:	(207) 438-6535