



Supplier Risk System (SRS) Module

User Guide
30 JAN 2022

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FOREWORD

This user guide provides information about the Product Data Reporting and Evaluation Program - Automated Information System (PDREP-AIS) and is intended to assist users with the Supplier Risk System (SRS) module functionality. This document does not cover specific policy or procedure and is designed to work in concurrence with existing processes. This guide does not replace or amend any Department of Defense (DoD) instructions, regulations, and/or policies. Revisions to this guide are made after application changes have been implemented. Date of last amendment is located on the title page. Though this documents is accessible to all users, its content is intended for those individuals with module access. Module access is granted on a case by case and need to know basis.

NOTE: The data contained within this guide is NOT real data and it is NOT to be used for business purposes. The material presented is intended to serve as an example only and was taken from a test system.

REFERENCES

- SECNAVINST 4855.5C
Product Data Reporting and Evaluation Program (PDREP)
- NAVSO P3683D
Product Data Reporting and Evaluation Program (PDREP)
- DCMA Instruction 2303
Surveillance
- DCMA Manual 2303-01
Surveillance - Resource Page found [here](#) (DCMA Members Only)

INTRODUCTION

This document is intended to guide personnel in the use of Product Data Reporting and Evaluation Program – Automated Information System (PDREP-AIS) Supplier Risk System (SRS) module.

The PDREP-AIS is accessible via the Product Data Reporting and Evaluation Program home page: <https://www.pdrep.csd.disa.mil/>

Getting Access

- **First Time Users**

First time users are required to submit an on-line PDREP-AIS System Authorization Access Request (SAAR) form. Instructions are available on the PDREP home page as linked above. Click on the [Request Access](#) link for instructions on filling out an access request form. When requesting an account, ensure all fields indicated as mandatory are completely filled out. Mandatory fields are indicated by (M). The application will not be accepted if required information is missing.

- **Existing PDREP Users**

Existing PDREP users may request additional or updated access privileges by submitting an updated SAAR. To do this, log into the PDREP-AIS and hover over your name in the upper right corner of the page and select 'Access Change Request'. Update the SAAR and enter a narrative to describe requested changes, read and acknowledge the User Agreement and click 'Sign and Submit Account Change Request' button to complete the submission.

Contact us

To report an issue, ask a question, or submit suggestions for improvement to software may be made by active users within PDREP-AIS by hovering over the 'Help' link on the PDREP-AIS main menu or selecting the web master email link located at the bottom of every PDREP-AIS webpage.

Additional contact information is below if you do not have an active PDREP-AIS account:

NSLC Portsmouth Help Desk

Commercial Phone: (207) 438-1690 / DSN 684-1690

FAX: (207) 438-6535 / DSN 684-6535

E-Mail: WEBPTSMH@navy.mil

Mailing Address

Naval Sea Logistics Center Portsmouth

Bldg. 153, 2nd Floor

Portsmouth Naval Shipyard

Portsmouth, NH 03804-5000

Additional Resources available on the NSLC Portsmouth Homepage

In order to aid PDREP-AIS users, reference these additional resources as needed:

[FAQ](#) – On the PDREP website under References, the Frequently Asked Questions page gives quick answers to the most commonly received inquiries. Your question(s) may be easily answered there.

[Guides & Manuals](#) – This area of the PDREP website (under References) houses the PDREP-AIS' technical documents. These comprehensive guides serve to offer directive on operational tasks and enable users to pinpoint or problem solve without expert assistance. These manuals do not instruct on policy or process and are instead stepwise instructions on using the PDREP-AIS application. Relevant process and policy are however referenced in the beginning of each of these manuals.

[Online Training](#) – Computer-based distance learning may be accessed through the Reference fly-out of the PDREP website. Instruction takes place remotely via instructor-led directive, module simulation, video-conferencing, application demonstration, or recorded lesson.

FAQ, User Guides, and Online Training are also accessible within PDREP-AIS by hovering over the 'Help' link located at the top left of each application page.

1 BACKGROUND

The Product Data Reporting and Evaluation Program (PDREP) – Supplier Risk System (SRS) module is a modular-architecture enterprise data-mining tool with a multifunctional perspective. Developed initially by the Defense Contract Management Agency (DCMA), SRS has been developed in PDREP to allow both DCMA and non-DCMA users with access to use. The module is used to determine or adjust risk-based surveillance, providing users with acquisition insight into Quality, Delivery, Engineering (Technical, & Experience), Business, & Manufacturing/Production risks at a given contractor's facility. In addition, it calculates a performance index, using up to 36 months of supplier performance data, as a forecast of future risk. Algorithms used to calculate the performance index are based on DCMA contract administration and surveillance activities at the place of performance, i.e. Commercial and Government Entity (CAGE). This information can then be shared with program offices/buying commands as an information source for non-procurement decision use.

2 MAIN PDREP APPLICATION SCREEN

Once you have logged in, the PDREP Home page will display (see **Figure 2.1**). You may not see all of the options listed depending on your level of access.

**Please refer to PDREP User Access Request and Login Procedures or contact your PDREP Coordinator for further clarification.*

The screenshot displays the PDREP Home page interface. At the top, a green banner reads "UNCLASSIFIED/CONTROLLED UNCLASSIFIED INFORMATION". Below this is the PDREP logo and the title "Product Data Reporting and Evaluation Program". The page is personalized for a user named "USER (BETA) GUIDE", with a "Welcome" message and a "Last Logon" timestamp of "JAN 24, 2022 03:52 PM". Navigation links for "Home" and "Help" are provided. The main content area is divided into three sections: "APPLICATIONS", "SEARCHES", and "REPORTS". The "APPLICATIONS" section lists various tools like "Batch Upload", "Contract Award and Delivery Data (CAD)", and "Receipt Inspection Management System (RIMS)". The "SEARCHES" section includes options like "CAGE", "DODAAC", and "PDREP Search". The "REPORTS" section lists "Contractor Profile" and "Supplier Risk System (SRS)". To the right of these menus is a table titled "Recently Accessed Record(s)" with columns for "Record Type", "Record Control Number", and "Last Accessed Date/Time". The table is currently empty. At the bottom of the page, version and contact information for PDREP-AIS is displayed.

Recently Accessed Record(s)		
Record Type	Record Control Number	Last Accessed Date/Time

PDREP-AIS Version : 6.0.23.329, Build Date : 01/24/2022
 Phone : (207) 438-1690 [Email Technical Support](#)

Figure 2.1

2.1 Finding the Fly Outs

Hover your mouse pointer over any PDREP Application, Search, or Report located on the left portion of the screen and a list of sub-links for that selection will appear (See **Figure 2.2**).

The screenshot displays the PDREP (Product Data Reporting and Evaluation Program) web application interface. At the top, there is a green banner with the text "UNCLASSIFIED/CONTROLLED UNCLASSIFIED INFORMATION". Below this is the PDREP logo and the program name. The user is logged in as "USER (BETA) GUIDE" and the last logon time is "JAN 24, 2022 03:52 PM". The interface is divided into three main sections: APPLICATIONS, SEARCHES, and REPORTS. The APPLICATIONS section includes links for ADMIN Links, Batch Upload, Contract Award and Delivery Data (CAD), Corrective Action Request (CAR), Customer Service Request (CSR), Product Quality Deficiency Report (PQDR), QALI/Letter of Delegation (LOD), Receipt Inspection Management System (RIMS), Supply Discrepancy Report (SDR), Survey (Pre/Post Award), and Warranty. The SEARCHES section includes links for CAGE, DODAAC, DUNS, External Links, FSC, GIDEP, NSN, PDREP Search, Qualified Product List, Requisition, Routing Identifier Code, UII Search, and User Search. The REPORTS section includes links for Contractor Profile and Supplier Risk System (SRS). A mouse cursor is hovering over the SRS link, which has opened a sub-menu with "Search" and "Reports" options. At the bottom of the page, there is a footer with the text "PDREP-AIS Version : 6.0.23.329, Build Date : 01/24/2022", "Phone : (207) 438-1690", and "Email Technical Support".

APPLICATIONS		Recently Accessed Record(s)		
		Record Type	Record Control Number	Last Accessed Date/Time
ADMIN Links ▶				
Batch Upload ▶				
Contract Award and Delivery Data (CAD) ▶				
Corrective Action Request (CAR) ▶				
Customer Service Request (CSR) ▶				
Product Quality Deficiency Report (PQDR) ▶				
QALI/Letter of Delegation (LOD) ▶				
Receipt Inspection Management System (RIMS) ▶				
Supply Discrepancy Report (SDR) ▶				
Survey (Pre/Post Award) ▶				
Warranty ▶				
SEARCHES				
CAGE ▶				
DODAAC ▶				
DUNS ▶				
External Links ▶				
FSC ▶				
GIDEP ▶				
NSN ▶				
PDREP Search				
Qualified Product List ▶				
Requisition ▶				
Routing Identifier Code ▶				
UII Search				
User Search ▶				
REPORTS				
Contractor Profile				
Supplier Risk System (SRS) ▶				

Figure 2.2

2.2 Selecting the Fly Outs

Selecting either of the sub-links will allow the user to go directly to that page within the application (see **Figure 2.2**).

2.3 SRS Access Levels

SRS has two different access levels: Government and DCMA. Both roles can access SRS Search and Reports, except only DCMA access users can run the Operational Unit CAGE Report.

2.4 CUI and Source Selection Notice

The first time a user selects Search or Reports from the SRS fly out, they will have to acknowledge the notice explaining that SRS content is CUI and not intended for source selection (see **Figure 2.3**).

UNCLASSIFIED/CONTROLLED UNCLASSIFIED INFORMATION
PRODUCT DATA REPORTING AND EVALUATION PROGRAM (PDREP)

[Home](#) • [Help](#) ▶ User Profile: [USER \(ALPHA\) GUIDE](#) ▶ • [Logout](#)

SUPPLIER RISK SYSTEM (SRS) NOTICE:

The Supplier Risk System (SRS) contains Government Controlled Unclassified Information (CUI). Such material includes commercial and financial information, advisory opinions concerning contractor performance evaluation, technical data and related applications that are proprietary, sensitive and/or confidential.

Users are advised that such material may be exempt from disclosure under federal law, host nation law, DoD issuances, guidance, other policy and international agreements. Distribution is authorized to DoD components only and to DoD persons who have a need to know or who have authorization to access to the PDREP SRS module. Other requests shall be referred to appropriate authority within the Defense Contract Management Agency. Failure to adhere to these requirements may result in criminal, civil or administrative sanctions.

SRS DATA IS NOT INTENDED FOR SOURCE SELECTION

[Accept terms and continue](#)

[Go Back](#)

PDREP-AIS Version : 6.0 22 2375, Build Date : 11/30/2021
Phone : (207) 438-1690 [Email Technical Support](#)

Figure 2.3

3 SRS OVERVIEW

3.1 Basic Functionality

The SRS module consists primarily of search and results screens, where users specify entity information, and then view Commercial and Government Entity (CAGE) profiles with calculated overall performance indexes. These overall performance indexes indicate risk associated with each CAGE and are captured for seven date ranges:

- Three Year Trends
 - 0-12 months
 - 13-24 months
 - 25-36 months
- Short and Long Term Performance Risk
 - 0-6 months
 - 0-18 months
 - 0-24 months
 - 0-36 months

The overall performance index values are influenced by the following categories:

- Quality
- Delivery
- Engineering, Technical, & Experience
- Business
- Manufacturing/Production

SRS also includes a Reports section that provides additional standardized reports which help users look at a larger industrial base.

Reports Available

- Business Analysis
- CAGE
- Operational Unit
- Parent – Child CAGE
- Trend Analysis
- North American Industry Classification System (NAICS)
- Federal Supply Class (FSC)
- Weapon System Designator Code (WSDC)

3.2 Index Values and Colors

Performance index values range from 0-100, where a lower value indicates a higher risk. In SRS, performance index values are displayed with corresponding colors (see **Table 3.1**).

Value	Color	
<70	Red	
No Contract Data & Failed Pre-Award Survey Data	Red "Limited Data"	
70-79	Yellow	
No Contract Data & No "U" PAS Category	Yellow "No Data"	
80-89	Green	
90-95	Purple	
96-100	Blue	

Table 3.1

4 SRS SEARCH

4.1 Searching for Suppliers

From the Search screen, there are several ways to search suppliers. The following subsections refer to **Figure 4.1**.

UNCLASSIFIED/CONTROLLED UNCLASSIFIED INFORMATION
PRODUCT DATA REPORTING AND EVALUATION PROGRAM (PDREP)

Home • Help ► User Profile: [USER \(ALPHA\) GUIDE](#) ► • [Logout](#)

SRS Search | SRS Reports | SRS Algorithm

Supplier Risk System - Search

Instructions
To search SRS for suppliers
1. You must enter at least one field to search for a supplier or list of suppliers
2. Select **Search**

To use Favorite Searches
1. Add a **Favorite Name** and select **Add/Update Favorite**
2. Select a **Favorite Search** to run, edit, or delete

Favorite Search: <SELECT THIS TO ADD NEW FAVORITE> ▼

Favorite Name:

Weapon System:

UEI:

CAGE:

DoDAAC:

----- OR -----

CAGE List: (Enter CAGE codes followed by a comma)

PDREP-AIS Version : 6.0.22.2375, Build Date : 11/30/2021
Phone : (207) 438-1690 [Email Technical Support](#)

Figure 4.1

4.1.1 Single CAGE Search

The simplest way to search for a supplier is to enter their CAGE code into the CAGE field or use the **Lookup CAGE** button to search for a CAGE by the company name.

4.1.2 Filtered CAGE Search

For larger searches, enter a Weapon System Designator Code (WSDC), Department of Defense Activity Address Code (DODAAC), or Unique Entity Identifier (UEI) to return all CAGE codes that are associated with those corresponding fields. The **Lookup DODAAC** button can be used to search for DODAACs by name.

4.1.3 Manual CAGE List Search

Multiple CAGE codes can be specified and searched at once by entering them into the CAGE list field as a comma separated list.

4.2 Search Favorites

Frequently run searches can be saved to Favorites and will autofill the search options when they are selected from the Favorites dropdown.

UNCLASSIFIED/CONTROLLED UNCLASSIFIED INFORMATION
PRODUCT DATA REPORTING AND EVALUATION PROGRAM (PDREP)

Home • Help ▶ User Profile: USER (ALPHA) GUIDE ▶ Logout

SRS Search SRS Reports SRS Algorithm

Supplier Risk System - Search

Instructions
To search SRS for suppliers
1. You must enter at least one field to search for a supplier or list of suppliers
2. Select **Search**

To use Favorite Searches
1. Add a **Favorite Name** and select **Add/Update Favorite**
2. Select a **Favorite Search** to run, edit, or delete

Favorite Search: FavoriteCAGEList1 ▼ Delete Favorite

Favorite Name: FavoriteCAGEList1 Add/Update Favorite

Weapon System:

UEI:

CAGE: Lookup CAGE

DoDAAC: Lookup DoDAAC

----- OR -----

CAGE List: (Enter CAGE codes followed by a comma)

TEST1, TEST2, TEST3, TEST4, TEST5

Search

PDREP-AIS Version : 6.0.22.2375, Build Date : 11/30/2021
Phone : (207) 438-1690 [Email Technical Support](#)

Figure 4.2

4.2.1 Saving a Favorite Search

To save a Favorite Search, enter the search criteria to be favorited, enter a Favorite Name, and select **Add/Update Favorite**.

4.2.2 Running, Updating, or Deleting a Favorite Search

The favorited search must first be selected from the Favorite Search dropdown. Once the search options are populated, the user can either (1) select **Search** to run the favorite search, (2) enter new changes and select **Add/Update Favorite** to update the favorite, or (3) select **Delete Favorite** to delete the search and remove it from the user's Favorite Search dropdown.

4.3 Search Results

Results from the SRS Search will display on the same SRS Search screen below search options and provide overall performance index values for seven date ranges in months (see **Figure 4.3**). Selecting the CAGE code from this results table will direct the user to the individual CAGE Overall Performance Index Assessment screen where the results can be drilled down further. The results table can be exported in Excel via the link above the table. The export provides risk trend shown in Figure 3.3 and not detailed contractor data. This information can be obtained in the CAGE Details screen (Figure 4.1).

Export: Click [here](#) to download data in spreadsheet

CAGE Risk Values									
CAGE	Company	DoDAAC	Risk Trend						
			0-12	13-24	25-36	0-6	0-18	0-24	0-36
			64	75	96	74	57	58	61

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Phone : (207) 438-1690 [Email Technical Support](#)

Figure 4.3

5 CAGE OVERALL PERFORMANCE INDEX ASSESSMENT

The CAGE Overall Risk Assessment is a visual representation of risk likelihood associated with the CAGE searched. This page includes multiple trending views, functional input breakdowns, and industry performance indexes by WSDC, NAICS, and FSC.

5.1 CAGE Details

The topmost section of the Overall Performance Index Assessment, the CAGE Details provides a high-level view of the supplier (see **Figure 5.1**).

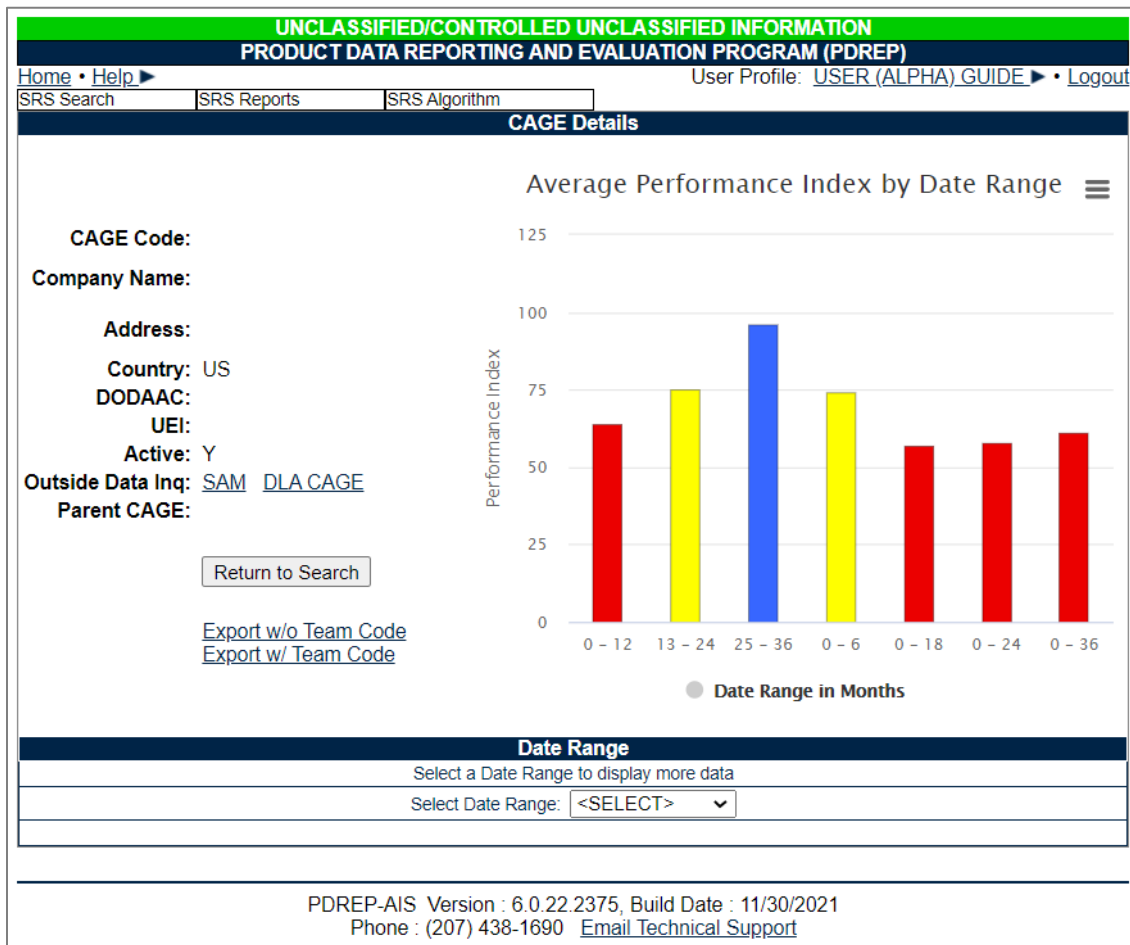


Figure 5.1

The SAM link provided in the Outside Data Inquiry field will direct the user to <https://www.SAM.gov>, and the DLA CAGE link will direct users to <https://cage.dla.mil>. These may provide the user with additional information to support in their risk analysis.

5.2 Performance Index Breakdown

Below the CAGE Details, the user can drill down into specific date ranges to explore risk index values by category (see **Figure 5.2**).

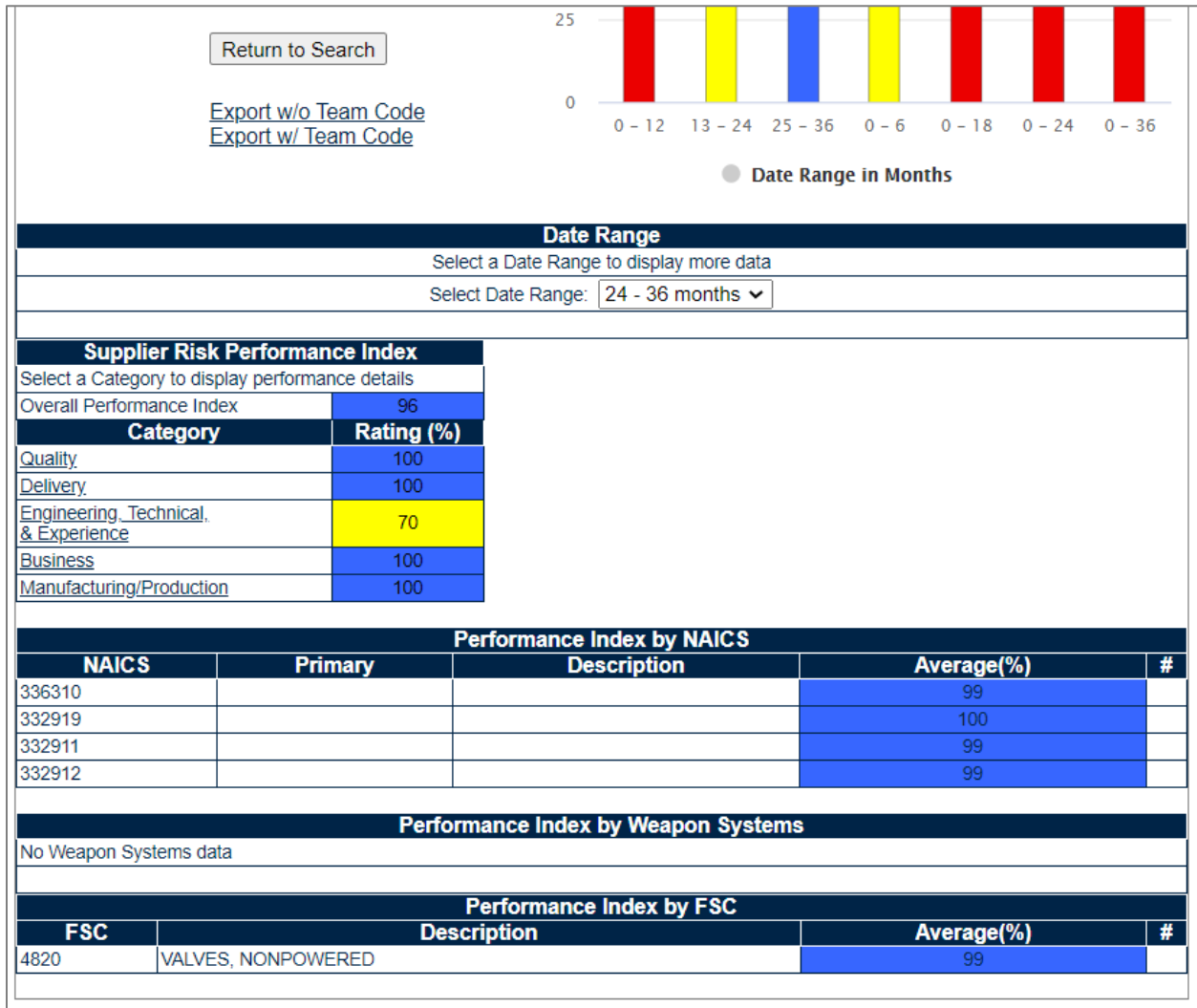


Figure 5.2

5.2.1 Performance Index by Category

From the Supplier Risk Performance Index table, the user can select each category to view all of the data elements that contribute to their respective indexes:

Date Range		
Select a Date Range to display more data		
Select Date Range: 24 - 36 months ▼		
Supplier Risk Performance Index		Quality Details
Select a Category to display performance details		Level 1 Non-Compliance / Repeat Non-Compliance
Overall Performance Index	96	Level 2 Non-Compliance / Repeat Non-Compliance
Category	Rating (%)	Level 3 CAR Count
Quality	100	Level 4 CAR Count
Delivery	100	CAP Accept / Reject
Engineering, Technical, & Experience	70	CAP Delinquent Response (Reg / SOF)
Business	100	Category I PQDRs
Manufacturing/Production	100	Category II PQDRs
		PASS Quality (Unsat / Total)

Figure 5.3
Quality

Date Range		
Select a Date Range to display more data		
Select Date Range: 24 - 36 months ▼		
Supplier Risk Performance Index		Delivery Details
Select a Category to display performance details		Level 1 Non-Compliance / Repeat Non-Compliance
Overall Performance Index	96	Level 2 Non-Compliance / Repeat Non-Compliance
Category	Rating (%)	Level 3 CAR Count
Quality	100	Level 4 CAR Count
Delivery	100	CAP Accept / Reject
Engineering, Technical, & Experience	70	CAP Delinquent Response (Reg)
Business	100	DSM Delay Notices
Manufacturing/Production	100	Terminated Contracts (T for D)
		Delinquents Schedules and Service Line Items / Total Schedules and Service Line Items
		PAR Production (R/Y/G)

Figure 5.4
Delivery

Date Range			
Select a Date Range to display more data			
Select Date Range: 24 - 36 months ▼			
Supplier Risk Performance Index		ETE Details	
Select a Category to display performance details		Level 1 Non-Compliance / Repeat Non-Compliance	0 / 0
Overall Performance Index	96	Level 2 Non-Compliance / Repeat Non-Compliance	0 / 0
Category	Rating (%)	Level 3 CAR Count	0 / 0
Quality	100	Level 4 CAR Count	0 / 0
Delivery	100	CAP Accept / Reject	0 / 0
Engineering, Technical, & Experience	70	CAP Delinquent Response (Reg / SOF)	0 / 0
Business	100	PASS Technical (Unsat / Total)	0 / 0
Manufacturing/Production	100	PASS Recommendation (No Award / Completed Recommendations)	0 / 0
		Total DCMA Administered Contracts and Delegations	15 / 0
		\$ Delivered	97935 / 0

Figure 5.5
Engineering, Technical & Experience

Date Range			
Select a Date Range to display more data			
Select Date Range: 24 - 36 months ▼			
Supplier Risk Performance Index		Business Details	
Select a Category to display performance details		Level 1 Non-Compliance / Repeat Non-Compliance	0 / 0
Overall Performance Index	96	Level 2 Non-Compliance / Repeat Non-Compliance	0 / 0
Category	Rating (%)	Level 3 CAR Count	0 / 0
Quality	100	Level 4 CAR Count	0 / 0
Delivery	100	CAP Accept / Reject	0 / 0
Engineering, Technical, & Experience	70	CAP Delinquent Response (Reg)	0 / 0
Business	100	Disapproved Bus. Systems / Total Bus Systems	0 / 0
Manufacturing/Production	100	LTDD	0 / 0
		PASS Financial (Unsat / Total)	0 / 0
		PASS All Other (Unsat / Total)	0 / 0
		PAR Contract Performance (R/Y/G)	(0/0/1) / 0
		PAR Management (R/Y/G)	(0/0/1) / 0

Figure 5.6
Business

Date Range			
Select a Date Range to display more data			
Select Date Range: 24 - 36 months ▼			
Supplier Risk Performance Index		Manufacturing Details	
Select a Category to display performance details		Level 1 Non-Compliance / Repeat Non-Compliance	0 / 0
Overall Performance Index	96	Level 2 Non-Compliance / Repeat Non-Compliance	0 / 0
Category	Rating (%)	Level 3 CAR Count	0 / 0
Quality	100	Level 4 CAR Count	0 / 0
Delivery	100	CAP Accept / Reject	0 / 0
Engineering, Technical, & Experience	70	CAP Delinquent Response (Reg / SOF)	0 / 0
Business	100	PASS Production (Unsat / Total)	0 / 0
Manufacturing/Production	100	CAGE move in last 12 Months	0 / 0

Figure 5.7
Manufacturing/Production

5.2.2 CAR, PQDR, and PAS Records in Category Details

Several of these record types can be drilled down even further into individual records. These include Corrective Action Requests (CAR), Product Quality Deficiency Reports (PQDR), and Pre-Award Surveys (PAS).

Corrective Action Requests: When selected, CAR counts will return a table of CAR RCN, Functional Area, and Category (see **Figure 5.8**). Selecting a CAR RCN will direct the user to view the record in the CAR application in PDREP.

NOTE: *If you do not have access to view CARs, you will receive an error. You will need to request CAR View Access in order to view CAR records.*

CAR Records		
CAR RCN	Functional Area Literal	Category Literal
7	NASA Quality Assurance	Radiography

Figure 5.8

Product Quality Deficiency Reports: When selected, PQDR counts will return a table of PQDR RCN, Contract Number, and Closed Date (see **Figure 5.9**). Selecting a PQDR RCN will direct the user to an HTML view of the PQDR SF-368 form.

QDR Records		
RCN	Contract Number	Closed Date
R	N	03/15/2021
V	N	03/15/2021

Figure 5.9

Pre-Award Surveys: When selected, PAS counts will return a table of Survey RCN and Contract Number (see **Figure 5.10**). Selecting a Survey RCN will take the user to the View Data page for the record in the Survey module of PDREP.

Survey Records	
RCN	Contract Number
S	N

Figure 5.10

5.2.3 Performance Index by NAICS, Weapon System, FSC

This last portion of the CAGE Overall Performance Index Assessment provides the average performance index of all CAGE codes within their given NAICS, WSDC, or FSC code (see **Figure 5.11**).

Performance Index by NAICS				
NAICS	Primary	Description	Average(%)	#
336310			99	
332919			100	
332911			99	
332912			99	
Performance Index by Weapon Systems				
No Weapon Systems data				
Performance Index by FSC				
FSC	Description		Average(%)	#
4820	VALVES, NONPOWERED		99	

Figure 5.11

6 SRS REPORTS

6.1 Reports Landing Page

Selecting **Reports** from the SRS Fly-out menu will take the user to the reports screen (see **Figure 6.1**), where the user can specify filters and run reports to view several different visualizations of SRS data.

UNCLASSIFIED/CONTROLLED UNCLASSIFIED INFORMATION		
PRODUCT DATA REPORTING AND EVALUATION PROGRAM (PDREP)		
Home • Help ► Maintenance Message	User Profile: USER (BETA) GUIDE ► • Logout	
SRS Search	SRS Reports	SRS Algorithm
Supplier Risk System - Reports		
<p>Instructions</p> <ol style="list-style-type: none"> 1. To begin a new report, select a Report Type from the dropdown. 2. Next, select a date range (or for Trend Analysis, enter start/end dates). 3. (Optionally) Narrow down the report by selecting/entering values of filter fields. Available filters will vary by report type. 4. If you want to save your report specifications for future use, enter a Report Name and click "Save Report". Saved reports can be recalled from the Saved Reports dropdown at any time. 5. Click "Run Report" to proceed to the report. 		
Report Name:	<input type="text"/>	
Saved Reports:	<input type="text" value="<SELECT>"/> <input type="button" value="Delete Report"/> <input type="button" value="Save Report"/>	
Report Type:	<input type="text" value="Business Analysis Performance Index Report"/>	
Date Range:	<input type="text" value="<SELECT>"/>	
Region:	<input type="text" value="<SELECT>"/>	
	<i>Enter DoDAACs separated by commas:</i>	
DODAAC List:	<input type="text"/>	
	<i>Enter CAGE codes separated by commas:</i>	
CAGE List:	<input type="text"/>	
Team Code:	<input type="text"/>	
Weapon System:	<input type="text"/>	
FSC:	<input type="text"/>	
NAICS:	<input type="text"/>	
	<input type="button" value="Run Report"/>	

Figure 6.1

6.2 Saved Reports

Custom reports can be saved by selecting search criteria, entering a **Report Name** and selecting the **Save Report** button. These reports can be accessed from the **Saved Reports** dropdown, after which they can be run, updated and saved, or deleted.

6.3 Report Types

The majority of SRS Reports feature histogram bar charts, which count up the average performance indexes of all CAGE codes that meet the report filter criteria. These counts are then binned into different index value ranges: Below 70, 70-79, 80-89, 90-95, and 96-100 (see **Figure 6.2**). All report types must be run over a specified date range. All report types, with the exception of the Operational Unit CAGE Report, can be filtered by region, a list of CAGE codes separated by commas, a list of DODAACs separated by commas, and/or Team Code.

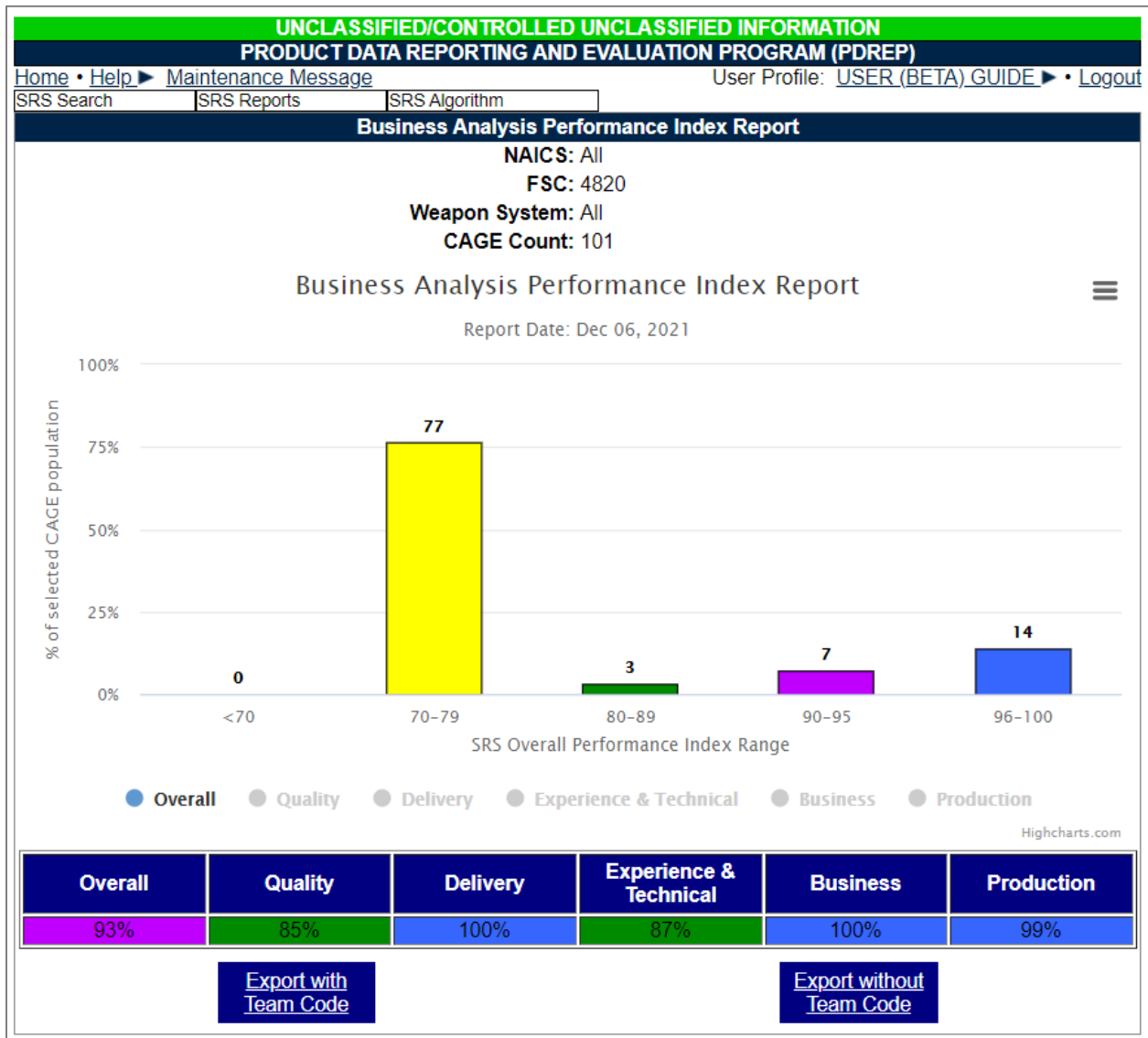


Figure 6.2

6.3.1 Business Analysis Performance Index Report

The Business Analysis Performance Index Report is the broadest-purpose report type, allowing Weapon System, NAICS, and FSC to be used to filter CAGE codes (See **Figure 6.1** and **Figure 6.2**). A date range is a mandatory field for this report to run.

6.3.2 CAGE, Weapon System, NAICS, and FSC Performance Index Reports

These four reports have a mandatory filter for their respective fields: CAGE list, WSDC, NAICS, and FSC. For example, the FSC Performance Index Report has a mandatory filter requirement for the FSC field (see **Figure 6.3**). All reports require input of a date range for the report to run.

The screenshot shows a web-based form for configuring the FSC Performance Index Report. At the top, there are three dropdown menus: 'Report Type' set to 'FSC Performance Index Report', 'Date Range' set to '0 - 12 months', and 'Region' set to '<SELECT>'. Below these is a text input field for 'DODAAC List' with the instruction 'Enter DoDAACs separated by commas:'. This is followed by another text input field for 'CAGE List' with the instruction 'Enter CAGE codes separated by commas:'. Below the CAGE List field is a 'Team Code' text input field. At the bottom, there is an 'FSC (M)' text input field containing the value '4820 | VALVES, NONPOWERED'. A 'Run Report' button is located at the very bottom of the form.

Figure 6.3

6.3.3 Parent/Child CAGE Report

The Parent/Child CAGE Report is a combined report that allows users to run two types of reports. (1) Searching a list of Parent CAGE codes will return the counts of their Child CAGE codes. (2) Searching a list of Child CAGE codes will return the counts of their Parent CAGE codes. This report also has the ability to filter by WSDC, NAICS, and FSC (see **Figure 6.4**).

Report Type:	<input type="text" value="Parent/Child CAGE Report"/>
Date Range:	<input type="text" value="0 - 12 months"/>
Region:	<input type="text" value="<SELECT>"/>
<i>Enter DoDAACs separated by commas:</i>	
DODAAC List:	<input type="text"/>
<i>Enter parent CAGE code(s), separated by commas, for a report on child CAGES:</i>	
Parent CAGE List:	<input type="text"/>
OR	
<i>Enter child CAGE code(s), separated by commas, for a report on parent CAGES:</i>	
Child CAGE List:	<input type="text"/>
Team Code:	<input type="text"/>
Weapon System:	<input type="text"/>
FSC:	<input type="text"/>
NAICS:	<input type="text"/>
<input type="button" value="Run Report"/>	

Figure 6.4

6.3.4 Operational Unit CAGE Report

The Operational Unit CAGE Report is the largest report option available and only requires date range as a filter (see **Figure 6.5**). This report returns the counts of all CAGE codes by their DCMA Command: Headquarters, International, Special Programs, Eastern Region, Central Region, Western Region, AIMO, and Cost and Pricing. This report is restricted to the DCMA User access role.

UNCLASSIFIED/CONTROLLED UNCLASSIFIED INFORMATION		
PRODUCT DATA REPORTING AND EVALUATION PROGRAM (PDREP)		
Home • Help ▶ Maintenance Message	User Profile: USER (BETA) GUIDE ▶ • Logout	
SRS Search	SRS Reports	SRS Algorithm
Supplier Risk System - Reports		
<p>Instructions</p> <ol style="list-style-type: none"> 1. To begin a new report, select a Report Type from the dropdown. 2. Next, select a date range (or for Trend Analysis, enter start/end dates). 3. (Optionally) Narrow down the report by selecting/entering values of filter fields. Available filters will vary by report type. 4. If you want to save your report specifications for future use, enter a Report Name and click "Save Report". Saved reports can be recalled from the Saved Reports dropdown at any time. 5. Click "Run Report" to proceed to the report. 		
Report Name:	<input type="text"/>	
Saved Reports:	<input type="text" value="<SELECT>"/>	
	<input type="button" value="Delete Report"/>	<input type="button" value="Save Report"/>
Report Type:	<input type="text" value="Operational Unit CAGE Report"/>	
Date Range:	<input type="text" value="0 - 12 months"/>	
<input type="button" value="Run Report"/>		

Figure 6.5

6.3.5 Trend Analysis Report

The Trend Analysis Report offers a month-by-month view of performance index values for CAGE codes that meet the filter criteria, which includes WSDC, NAICS, and FSC. A starting and ending month and year selection is required to provide the date range on this report (see **Figure 6.6**).

Report Name:

Saved Reports:

Report Type:

Date Range: From: To:

Region:

Enter DoDAACs separated by commas:

DODAAC List:

Enter CAGE codes separated by commas:

CAGE List:

Team Code:

Weapon System:

FSC:

NAICS:

Figure 6.6

Each CAGE that is returned by this report is graphed as a line that plots the changes in performance index from month to month over the given date range (see **Figure 6.7**).



Figure 6.7

7 ADDITIONAL SRS FUNCTIONALITY

7.1 SRS Algorithm

The ability to adjust the algorithm that assigns performance index values within SRS is only available to DCMA administrators.

8 SUMMARY

This concludes the Supplier Risk System (SRS) user guide.

Content provided within this document is maintained by the Product Data Reporting and Evaluation Program under the guidance of Naval Sea Logistics Center Portsmouth's Deputy Functional Manager and the Automated Information System Manager.

The SRS user guide is intended to be used as a technical reference document to assist users with system navigation and basic operational functionality within PDREP-AIS. Questions, comments or concerns regarding the SRS module or this guide should be directed to the PDREP Customer Support Desk.

Contact information for the support desk is provided below.

E-Mail: webptsmh@navy.mil

Commercial: (207) 438-1690

DSN: 684-1690

Fax: (207) 438-6535

9 APPENDIX 1: DATA DICTIONARY

SRS Element Name	Description	Source of Data
CAGE	Contractor and Government Entity Code, used as an identifier associated with companies.	
Company	Name of the company associated with the CAGE Code.	
CMO DODAAC	Contract Management Office DODAAC. Multiple CAGE codes are associated with each CMO DODAAC.	
Start Date	Beginning of date range used to calculate Performance Index values.	
End Date	End of date range used to calculate Performance Index values.	
Small Business	Indicates if the CAGE is a Small Business.	
Zip	Zip code of company CAGE.	
PQDR CAT 1 DCMA	Count of Category 1 PQDRs, with DCMA support points, that have been identified as closed, with a verified defect, and contractor non-compliant	PQDR
PQDR CAT 2 DCMA	Count of Category 2 PQDRs, with DCMA support points, that have been identified as closed, with a verified defect, and contractor non-compliant	PQDR
PQDR CAT 1 Non-DCMA	Count of Category 1 PQDRs, without DCMA as a Support Point, that have been identified as closed, with a verified defect, and contractor non-compliant	PQDR
PQDR CAT 2 Non-DCMA	Count of Category 2 PQDRs, without DCMA as a Support Point, that have been identified as closed, with a verified defect, and contractor non-compliant	PQDR
Quality Level 1 Non-Compliance	Count of non-repeat Level 1 Non-compliance CARs in the Quality category	CAR
Quality Level 2 Non-Compliance	Count of non-repeat Level 2 Non-compliance CARs in the Quality category	CAR
Quality Level 3 CAR Count	Count of non-repeat Level 3 Non-compliance CARs in the Quality category	CAR
Quality Level 4 CAR Count	Count of non-repeat Level 4 Non-compliance CARs in the Quality category	CAR
Quality Subcontractor Level 1 Non-Compliance	Count of non-repeat Level 1 Non-compliance CARs in the Quality category for subcontractors associated with the CAGE	CAR
Quality Subcontractor Level 2 Non-Compliance	Count of non-repeat Level 2 Non-compliance CARs in the Quality category for subcontractors associated with the CAGE	CAR
Quality Subcontractor Level 3 Count	Count of non-repeat Level 3 Non-compliance CARs in the Quality category for subcontractors associated with the CAGE	CAR

SRS Element Name	Description	Source of Data
Quality Subcontractor Level 4 Count	Count of non-repeat Level 4 Non-compliance CARs in the Quality category for subcontractors associated with the CAGE	CAR
Quality Level 1 Repeat Non-Compliance	Count of repeated Level 1 Non-compliance CARs in the Quality category	CAR
Quality Level 2 Repeat Non-Compliance	Count of repeated Level 2 Non-compliance CARs in the Quality category	CAR
Quality Level 3 Repeat Non-Compliance	Count of repeated Level 3 Non-compliance CARs in the Quality category	CAR
Quality CAP Delinquent Responses	Count of Corrective Action Plan Delinquent Responses in the Quality category	CAR
Quality CAP SOF Delinquent Responses	Count of Corrective Action Plans indicated to support Safety of Flight.	CAR
Quality CAP Accepted Responses	Count of Corrective Action Plan Accepted Responses in the Quality category	CAR
Quality CAP Rejected Responses	Count of Corrective Action Plan rejected Responses in the Quality category	CAR
Delivery CAR Level 1 Non-Compliance	Count of non-repeat Level 1 Non-compliance CARs in the Delivery category	CAR
Delivery CAR Level 2 Non-Compliance	Count of non-repeat Level 2 Non-compliance CARs in the Delivery category	CAR
Delivery Level 3 Count	Count of non-repeat Level 3 Non-compliance CARs in the Delivery category	CAR
Delivery Level 4 Count	Count of non-repeat Level 4 Non-compliance CARs in the Delivery category	CAR
Delivery CAR Repeat Level 1 Non-Compliance	Count of repeated Level 1 Non-compliance CARs in the Delivery category	CAR
Delivery CAR Repeat Level 2 Non-Compliance	Count of repeated Level 2 Non-compliance CARs in the Delivery category	CAR
Delivery CAR Repeat Level 3 Non-Compliance	Count of repeated Level 3 Non-compliance CARs in the Delivery category	CAR
Delivery CAP Delinquent Responses	Count of Corrective Action Plan Delinquent Responses in the Delivery category	CAR
Delivery CAP Accepted Responses	Count of Corrective Action Plan Accepted Responses in the Delivery category	CAR
Delivery CAP Rejected Responses	Count of Corrective Action Plan rejected Responses in the Delivery category	CAR
E, T & E CAR Level 1 Non-Compliance	Count of non-repeat Level 1 Non-compliance CARs in the ET&E category	CAR
E, T & E CAR Level 2 Non-Compliance	Count of non-repeat Level 2 Non-compliance CARs in the ET&E category	CAR

SRS Element Name	Description	Source of Data
E, T & E Level 3 CAR Count	Count of non-repeat Level 3 Non-compliance CARs in the ET&E category	CAR
E, T & E Level 4 CAR Count	Count of non-repeat Level 4 Non-compliance CARs in the ET&E category	CAR
E, T & E CAR Repeat Level 1 Non-Compliance	Count of repeated Level 1 Non-compliance CARs in the ET&E category	CAR
E, T & E CAR Repeat Level 2 Non-Compliance	Count of repeated Level 2 Non-compliance CARs in the ET&E category	CAR
E, T & E CAR Repeat Level 3 Non-Compliance	Count of repeated Level 3 Non-compliance CARs in the ET&E category	CAR
E, T & E CAP Delinquent Responses	Count of Corrective Action Plan Delinquent Responses in the ET&E category	CAR
E, T & E CAP Accepted Responses	Count of Corrective Action Plan Accepted Responses in the ET&E category	CAR
E, T & E CAP Rejected Responses	Count of Corrective Action Plan rejected Responses in the ET&E category	CAR
Business CAR Level 1 Non-Compliance	Count of non-repeat Level 1 Non-compliance CARs in the Business category	CAR
Business CAR Level 2 Non-Compliance	Count of non-repeat Level 2 Non-compliance CARs in the Business category	CAR
Business Level 3 CAR Count	Count of non-repeat Level 3 Non-compliance CARs in the Business category	CAR
Business Level 4 CAR Count	Count of non-repeat Level 4 Non-compliance CARs in the Business category	CAR
Business CAR Repeat Level 1 Non-Compliance	Count of repeated Level 1 Non-compliance CARs in the Business category	CAR
Business CAR Repeat Level 2 Non-Compliance	Count of repeated Level 2 Non-compliance CARs in the Business category	CAR
Business CAR Repeat Level 3 Non-Compliance	Count of repeated Level 3 Non-compliance CARs in the Business category	CAR
Business CAP Delinquent Responses	Count of Corrective Action Plan Delinquent Responses in the Business category	CAR
Business CAP Accepted Responses	Count of Corrective Action Plan Accepted Responses in the Business category	CAR
Business CAP Rejected Responses	Count of Corrective Action Plan rejected Responses in the Business category	CAR
Manufacturing/Production CAR Level 1 Non-Compliance	Count of non-repeat Level 1 Non-compliance CARs in the M/P category	CAR
Manufacturing/Production CAR Level 2 Non-Compliance	Count of non-repeat Level 2 Non-compliance CARs in the M/P category	CAR

SRS Element Name	Description	Source of Data
Manufacturing/Production Level 3 CAR Count	Count of non-repeat Level 3 Non-compliance CARs in the M/P category	CAR
Manufacturing/Production Level 4 CAR Count	Count of non-repeat Level 4 Non-compliance CARs in the M/P category	CAR
Manufacturing/Production CAR Repeat Level 1 Non-Compliance	Count of repeated Level 1 Non-compliance CARs in the M/P category	CAR
Manufacturing/Production CAR Repeat Level 2 Non-Compliance	Count of repeated Level 2 Non-compliance CARs in the M/P category	CAR
Manufacturing/Production CAR Repeat Level 3 Non-Compliance	Count of repeated Level 3 Non-compliance CARs in the M/P category	CAR
Manufacturing/Production CAP Delinquent Responses	Count of Corrective Action Plan Delinquent Responses in the M/P category	CAR
Manufacturing/Production CAP Accepted Responses	Count of Corrective Action Plan Accepted Responses in the M/P category	CAR
Manufacturing/Production CAP Rejected Responses	Count of Corrective Action Plan rejected Responses in the M/P category	CAR
PAR Contract PERF Green	Count of Program Assessment Reports related to Contracts which performed in the "Green" category.	N/A
PAR Contract PERF Yellow	Count of Program Assessment Reports related to Contracts which performed in the "Yellow" category.	N/A
PAR Contract PERF Red	Count of Program Assessment Reports related to Contracts which performed in the "Red" category.	N/A
PAR Management Green	Count of Program Assessment Reports related to Management which performed in the "Green" category.	N/A
PAR Management Yellow	Count of Program Assessment Reports related to Management which performed in the "Yellow" category.	N/A
PAR Management Red	Count of Program Assessment Reports related to Management which performed in the "Red" category.	N/A
PAR Production Green	Count of Program Assessment Reports related to Production which performed in the "Green" category.	N/A
PAR Production Yellow	Count of Program Assessment Reports related to Production which performed in the "Yellow" category.	N/A
PAR Production Red	Count of Program Assessment Reports related to Production which performed in the "Red" category.	N/A
Business System Assessments Total	Count of Business System Assessments	CBAR
Disapproved Business Systems	Count of Disapproved Business Systems	CBAR
Date of PAS	Date of the last completed Pre-Award Survey	Survey
PAS Quality Total	Count of all Quality elements from the Pre-Award Survey	Survey

SRS Element Name	Description	Source of Data
PAS Quality Satisfactory	Count of Satisfactory Quality elements from the Pre-Award Survey	Survey
PAS Quality Unsatisfactory	Count of Unsatisfactory Quality elements from the Pre-Award Survey	Survey
PAS Financial Total	Count of all Financial elements from the Pre-Award Survey	Survey
PAS Financial Satisfactory	Count of Satisfactory Financial elements from the Pre-Award Survey	Survey
PAS Financial Unsatisfactory	Count of Unsatisfactory Financial elements from the Pre-Award Survey	Survey
PAS Production Total	Count of all Production elements from the Pre-Award Survey	Survey
PAS Production Satisfactory	Count of Satisfactory Production elements from the Pre-Award Survey	Survey
PAS Production Unsatisfactory	Count of Unsatisfactory Production elements from the Pre-Award Survey	Survey
PAS Technical Total	Count of all Technical elements from the Pre-Award Survey	Survey
PAS Technical Satisfactory	Count of Satisfactory Technical elements from the Pre-Award Survey	Survey
PAS Technical Unsatisfactory	Count of Unsatisfactory Technical elements from the Pre-Award Survey	Survey
PAS All Other Total	Count of all elements under the All Other category from the Pre-Award Survey	Survey
PAS All Other Satisfactory	Count of Satisfactory elements under the All Other category from the Pre-Award Survey	Survey
PAS All Other Unsatisfactory	Count of Unsatisfactory Quality elements under the All Other category from the Pre-Award Survey	Survey
PAS Recommend Complete Award	Count of Pre-Award Survey Recommendations for Complete Award	Survey
PAS Recommend No Award	Count of Pre-Award Survey Recommendations for No Award	Survey
MDO Terminated Contracts (T4D)	Count of Contracts Terminated for Default in MDO	MDO
MDO Total Contracts	Count of all contracts in MDO	MDO
Delegations	Count of all delegations at the contractor's facility	LOD
Total \$ Invoiced	Total of all delegated workload dollars invoiced at the contractor's facility	LOD
DSM on Time Schedules	Count of on-time schedules	DSM
DSM Total Delinquent Schedules	Count of delinquent schedules	DSM
DSM Delay Notices	Count of delay notices	DSM
DSM Total Schedules	Count of all schedules	DSM

SRS Element Name	Description	Source of Data
DSM Total Contracts	Count of all contracts	DSM
LTDD >\$10K	Count of all instances of Loss, Theft, Damaged, or Destroyed (LTDD) products at the contractor's facility	LTDD
KTs with GFM	Count of contracts with government furnished materials	LTDD
Overall Performance Index	Performance Index value for the Overall category over the specified date range, which factors in the values for all the sub-categories.	SRS
Quality Performance Index	Performance Index value for the Quality category over the specified date range	SRS
Delivery Performance Index	Performance Index value for the Delivery category over the specified date range	SRS
Engineering, Technical & Experience Performance Index	Performance Index value for the Engineering, Technical & Experience category over the specified date range	SRS
Business Performance Index	Performance Index value for the Business category over the specified date range	SRS
Manufacturing/Production Performance Index	Performance Index value for the Manufacturing/Production category over the specified date range	SRS